







university advisory body or administrative office, including the Faculty Handbook Committee. Proposals, modifications, or amendments must be submitted in writing at least 10 days prior to the next meeting and shall receive reasonable consideration from the committee.

Faculty members may submit matters they would like the Faculty Handbook Committee to consider to their representative or the committee chair in writing at least 10 days prior to the meeting date. Matters should be described in as much detail as possible and reference specific sections in the Faculty Handbook. Matters will be distributed as written to the committee but will be blinded in an attempt to preserve anonymity. The matter shall receive reasonable consideration from the committee and will determine whether they should move forward with drafting a proposal, as indicated by a majority vote.

Proposals coming before the Faculty Handbook Committee are given two votes. After a first reading, the proposal is voted on and then taken to the represented bodies, the Office of Human Resources, and the Vice President of Research for a period of review and comments. The representative will rep2 (a)4

